

**DAFR4640 FAS TRANSACTION CODE DECISION TABLE****Category:** Miscellaneous**Type:** Requestable**Design:** Fixed**Data Source:**

Transaction code decision table

**Purpose:**

- Defines the accounting and editing logic for each transaction code.
- Shows FAS generated transactions, how transactions will update the property file, and the release approval level for the transaction.

**Totals by:**

No '\$' dollar values.

**Period Options:****Not used; leave blank****Frequency Options:**

One-time    Daily    Weekly    Monthly    Period    Quarterly    Yearly

**Report Generate Date:**

Format: (MMDDYY)

**Note:** FAS has a processing schedule. The generate date must match a processing date for the report to generate.**DESIGN OPTIONS****REPORT LEVEL – PAGE BREAKS:**

AGENCY SUFFIX

Not used

LOCATION

Not used

RESPONSIBLE NAME

Not used

CLASS CODE

Not used

**FILTERS – REDUCE THE REPORT SIZE:**Special Selection 1

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**Not Used; leave blank**Special Selection 2

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**Not Used; leave blank**Agency Suffix Range (ASX)

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**Not Used; leave blank**

**STATIC ELEMENTS IN THE REPORT**

- Transaction code
- Coding requirements
- Generated STARS transaction code
- Transaction type
- Required approval level
- Transaction code description
- Generated FAS transaction code
- Register number
- Updates to FAS financial fields

*SEE [DAFR4640](#) FOR AN EXAMPLE OF THIS REPORT*

## Making a report request

To make a report request you may:



ACCOUNTING HELPLINE  
(208) 332-8827

E-MAIL

[DSAHELPLINE@SCO.STATE.ID.US](mailto:DSAHELPLINE@SCO.STATE.ID.US)

The information required making a report request include:

### Report Request Options

- ⇒ Report number
- ⇒ Reporting period
- ⇒ Request frequency
- ⇒ Report levels
- ⇒ Filters

### Report Distribution Options

Who the report goes to:

- Agency name
- Agency contact
- Special instructions

Where the report will print or be viewed?

How many copies?